



**Downtown Downey Improvement Association  
Board Meeting of Directors Meeting  
Tuesday, September 1<sup>st</sup>, 2020, 2:00 p.m.**

**Zoom Link :**

<https://us02web.zoom.us/j/83085679195?pwd=TU9mdlll5Ty9LWm5oR1FWcWFjQ3RoQT09>

**Meeting ID:830 8567 9195 Password:334220 | Call-in Phone #: (669)900-9128**

**AGENDA**

1. Introductions – President Jorge Villa
2. Approval of July 6th, 2020, Board minutes *Action Item*
3. Public Comment – Announcements
4. Committee Reports:  
*(Executive Committee) – Jorge Villa*
  - a. Budget review
  - b. Issue of closure of Downey Avenue, survey of businesses, sentiment of the Board *Action Item*
  - c. Authorization to create the Nominations Committee for Annual Elections *Action Item*  
*(DISI Committee) – Alexis Suarez*
  - a. Update on Web Site – Zapwater
  - b. Zapwater Update, web site is live
  - c. Business database work - status  
*(SOBO Committee) – Maurice Patterson*
  - a. Update from District Management Services.
  - b. Security team status;
  - c. Bidding on pressure washing for this fiscal year
  - d. Bidding on landscaping for this fiscal year
5. Other
6. Next Board of Directors Meeting: \_\_\_\_\_

**TEMPORARY MODIFICATIONS TO THE BROWN ACT DUE TO COVID-19:**

*Based on current COVID-19 directives and mandates, Governor Newsom has modified and suspended some of The Brown Act requirements temporarily. For a list of the items that Governor Newsom has modified or suspended, please see attached.*

**BROWN ACT:** *Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at 8255 Firestone Blvd. Downey, CA. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Monica Montes at 888 356-2726 at least 48 hours prior to the meeting.*

11. Notwithstanding any other provision of state or local law, including the Bagley-Keene Act or the Brown Act, a local legislative body or state body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body or state body, during the period in which state or local public officials impose or recommend measures to promote social distancing, including but not limited to limitations on public events. All requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived.

In particular, any otherwise-applicable requirements that

- i. state and local bodies notice each teleconference location from which a member will be participating in a public meeting.
- ii. each teleconference location be accessible to the public.
- iii. members of the public may address the body at each teleconference conference location.
- iv. state and local bodies post agendas at all teleconference locations.
- v. at least one member of the state body be physically present at the location specified in the notice of the meeting; and
- vi. during teleconference meetings, a least a quorum of the members of the local body participate from locations within the boundaries of the territory over which the local body exercises jurisdiction

are hereby suspended, on the conditions that:

- i. each state or local body must give advance notice of each public meeting, according to the timeframe otherwise prescribed by the Bagley-Keene Act or the Brown Act, and using the means otherwise prescribed by the Bagley-Keene Act or the Brown Act, as applicable; and
- ii. consistent with the notice requirement in paragraph (i), each state or local body must notice at least one publicly accessible location from which members of the public shall have the right to observe and offer public comment at the public meeting, consistent with the public's rights of access and public comment otherwise provided for by the Bagley-Keene Act and the Brown Act, as applicable (including, but not limited to, the requirement that such rights of access and public comment be made available in a manner consistent with the Americans with Disabilities Act).

In addition to the mandatory conditions set forth above, all state and local bodies are urged to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Bagley-Keene Act and the Brown Act, and other applicable local laws regulating the conduct of public meetings, in order to maximize transparency and provide the public access to their meetings.

**Downtown Downey Improvement Association  
Board of Directors  
Monday, July 6<sup>th</sup>, 2020 – 2:00 p.m.  
Zoom Meeting – Conferencing**

**Present:** Jorge Villa, Alexis Suarez, Mario Guerra, Charlene Roche, Jessica Flores, Mario Trujillo, (Quorum met)

**Absent:** Alicia Barrera, Oscar Ramos, Maurice Patterson, Ante Trinidad

**Guests:** None

**Staff:** Marco Li Mandri and Ryan / NCA, Jennifer Barry, Kody Kantor, and Megan Mcallister/ Zapwater, Nick Lemmo/DMS

**Minutes:**

<i><b>Item</b></i>	<i><b>Discussion</b></i>	<i><b>Action Taken?</b></i>
<b>1. Introductions</b>	Jorge Villa, President, called the meeting to order at 2:06 pm for the meeting of the DDIA. This was a Zoom meeting due to the COVID shelter in place requirements. Everyone called in or was on video for the meeting, consistent with the Brown Act rules.	<b>No Action Taken</b>
<b>2. Approval of May 18<sup>th</sup>, 2020 Board Minutes</b>	The minutes of the May 18 <sup>th</sup> , 2020 Board meeting were reviewed.	<b>Jorge moved and Alexis seconded the approval of the May 18<sup>th</sup>, 2020 minutes. The minutes were approved.</b>
<b>3. Public Comment – Announcements</b>	Jorge opened the floor for community and public announcements: a. Marco announced that Maurice Casaus resigned from the hotel. Mario Guerra announced that the new GM of the hotel should be invited to join the Board of Directors. b. Jessica has returned; she notified the Board that the City was installing one more art piece. This kiosk would be installed near Second time around store.	<b>No Action Taken</b>

	<p>c. Jessica gave a brief update on COVID assistance. The city has established no direct business assistance; however, they have been referring businesses to county and state websites. Jessica announced that a housing hotline and rental assistance that was established saw over 500 applicants for COVID related requests.</p> <p>d. Mario asked if the City is looking into Outdoor sitting. Marco referred everyone to page 8 of the packet. This explains the city's temporary outdoor dining guidelines and procedures. The seating arrangements and application are also included in the packet. Marco explained that other cities are using k-rails in parking spaces to promote a safer experience when dining next to automobiles in an outdoor dining environment. Jessica will look into this.</p> <p>e. Marco asked Jorge for a brief Porto's update. Jorge explained that Porto's is still closed to indoor seating. They are offering curbside pickup.</p>	
<b>5. Committee Reports:</b>	Marco, Jorge, and Alexis, went through the following items:	
<b>1. Executive Committee</b>	Jorge and Marco when through the following items:	
<b>a. Budget review,</b>	<p>Marco reviewed the budget. The District has received approximately \$180,000. Marco expects another \$40,000 to be received this fiscal year. Marco asked Jessica to receive a list of who has not paid. This list will also be important for the annual meeting at the end of the year. The Board previously voted to not increase assessments. Overall, Marco explained that the District is in good financial shape. All categories are under budget and the District can potentially receive additional revenue if they can bid on the steam clean and landscape contracts.</p>	<b>No Action Taken</b>
<b>c. Other</b>	Jorge opened the floor for any additional comments.	<b>No Action Taken</b>
<b>2. DISI Committee</b>	Alexis and Marco went through the following items:	
<b>a. Update on website</b>	Zapwater worked with the website designer to update the District @ Downey website. They improved the overall layout, updated copy,	<b>No Action Taken</b>

	<p>directory information, and created a COVID-19 information page. Zapwater also worked with the city to link the COVID-19 page to the city's website for more information. Zapwater announced that they sourced a local LA-base photographer. This photographer has experience photographing BID's and will be capturing content for social media and the website. Zapwater explained they will be trying to capture short-term and long-term pictures. This will be people wearing masks and businesses photos.</p>	
<p><b>b. Zapwater Update – campaign to bring back customers</b></p>	<p>Zapwater explained that they provided daily coronavirus updates; to include, national news and LA County updates. During the June protests, they monitored the protests via social media and provided news coverage updates regarding the potentially impacted parts of the District. These updates are still ongoing and the campaign to bring customers back is fluid based on the different local, county, and state government orders. Mario Guerra asked Zapwater to reach out to Erik at the Downey Patriot to include the local media when sending out press releases.</p>	<p><b>No Action Taken.</b></p>
<p><b>C. Business database work – status</b></p>	<p>Zapwater announced they have been working with New City America and the website developer on updating the Directory for the website. This will allow all businesses in the district to be listed. They created three categories; Eat, Shop, and Live. Eat will include all restaurants. Shop will be retail stores. Live will capture all the remaining businesses in the District. Zapwater also pulled all social media handles for businesses in the district.</p>	<p><b>No Action Taken</b></p>
<p><b>3. SOBO Committee</b></p>	<p>Marco and Nick went through the following items:</p>	
<p><b>a. Update from District Maintenance Services (DMS)</b></p>	<p>a. DMS gave the following report: Ambassadors have been busy pressure washing. All pressure washing has been completed and they are current on the pressure washing requirement. They have been working safely to sanitize the district. Nick explained he has seen an increase in homelessness in the district. He also announced that graffiti and vandalism is occurring at a lower rate than last year. Nick announced they have 89 banked hours that will most likely be used for holiday decorations.</p>	<p><b>No Action Taken</b></p>

	<p>b. Charlene explained that a new Ambassador Flomanda is working very well and wrote a nice note about her.</p> <p>c. Jorge commented that the stairwell in the parking garage behinds Porto's has a severe urine smell. Nick stated that the homeless have been seen urinating in it. Nick stated that DMS will use a urinating deodorizer and pressure wash. The cleaning agent has a lavender smell and should help make the area better and safer. Nick announced that he will also have his staff keep an eye on the stairwell.</p> <p>d. Charlene asked Jessica if it's possible to leave the porta-potty up from the farmers market all the time to try and let people use that instead of urinating on the public surfaces. She has also seen the homeless urinating in the streets.</p>	
<b>b. Security team presence</b>	Joe Lopez provided an overview of the Security services at the last Board meeting. The Board Members commented that they have seen more of a visual presence since that meeting.	<b>No Action Taken</b>
<b>c. Bidding on pressuring washing for this fiscal year</b>	Marco explained that there is no need for two companies pressuring washing the same area. If it can be consolidated to one company and the district can bid on the contract the overall results would improve.	<b>No Action Taken</b>
<b>d. Bidding on landscaping for this fiscal year</b>	Marco explained that DMS can also complete the landscaping in the District. If it can be consolidated to one company and the district can bid on the contract the overall results would improve.	<b>No Action Taken</b>
<b>6. Other/Working with Also on public space comment</b>	Marco explained he can meet with Aldo on site to explore public space options.	<b>No Action Taken</b>
<b>7. Next Meeting</b>	The next meeting will be Tuesday, September 1 <sup>st</sup> , at 2:00pm using Zoom.	<b>No Action Taken</b>

Minutes taken by Ryan Huffman, New City America

**BYLAWS OF  
DOWNTOWN DOWNEY IMPROVEMENT ASSOCIATION  
A CALIFORNIA NON PROFIT PUBLIC BENEFIT CORPORATION**

**ARTICLE 1  
OFFICES**

**Section 1. Name**

The name of this Corporation ("Corporation") is "Downtown Downey Improvement Association" a California Nonprofit Public Benefit Corporation.

**Section 2. Principal Office**

The principal office of the Corporation for the transaction of its business is located in the City of Downey, Los Angeles County, California, within the boundaries of the Downtown Downey Community Benefit District ("the District").

**Section 3. Change of Address**

The Board of Directors (the "Board") may change the Principal Office of the Corporation from one location to another 'within the boundaries of the District. Any change of the location of the Principal Office shall be noted by the Secretary on these Bylaws opposite this Section or this Section may be amended to state the new location.

**ARTICLE 2  
PURPOSES**

The primary objectives and purposes of this Corporation shall be:

- A) To bring about the revitalization of the Downtown Downey area.
- B) To bring about the investment of private and public capital within the Downtown Downey area for public benefit and charitable purposes.
- C) To bring about the increased provision of quality public improvements and educational, cultural, artistic, charitable, and social services within the Downtown Downey area for public benefit and charitable purposes.
- D) To bring about the increased economic well-being of residents, employees, and businesses within the Downtown Downey area.
- E) To promote improvement within the Downtown Downey Community through activities which contribute to the economic and neighborhood well-being of the Downtown Downey area.
- F) Upon the dissolution or winding up of this Corporation, its assets remaining after payment, of all debts and liabilities of this Corporation, shall be distributed to a





nonprofit fund, foundation, or Corporation which is organized and operated exclusively for charitable, educational and/or religious purposes and which has established its tax-exempt status under Internal Revenue Code section 501(c)(3).

### **ARTICLE 3 MEMBERSHIP**

#### **Section 1. No Members**

This Corporation shall have no members, as that term is defined in Section 5056 of the California Nonprofit Corporation Law. Unless otherwise provided herein or in the California Nonprofit Corporation Law, any action which would otherwise require action or approval by a majority of all members shall require only approval of the Board of Directors. All rights which would otherwise vest in members shall vest in the Board of Directors. Nothing in these Bylaws shall be construed as limiting the right of the Corporation to refer to persons associated with it, who participate in any activities of the Corporation, as "members" even though such persons are not members, as defined in section 5056 of the California Corporations Code. Such persons shall be deemed to be affiliated persons with respect to the Corporation as that term is provided in section 5332(b) of the California Nonprofit Corporation Law, and no such reference shall constitute anyone a member of this Corporation or confer any legal rights on such persons with respect to the affairs of the Corporation.

### **ARTICLE 4: DIRECTORS**

#### **Section 1. Number and Term**

The Corporation shall have a minimum of five (5) and a maximum of seventeen (17) Directors and collectively they shall be known as the Board of Directors. The exact number of Directors shall be fixed from time-to-time by resolution by the Board of Directors. Subject to the foregoing provisions for changing the number of Directors, the following seats shall be allocated to the Board of Directors:

- A) No less than a two-thirds majority of the seats on the Board of Directors at all times shall be filled by Property Owner Directors (as defined in Section 2 of this Article 4). Each property within the district boundaries, based upon the legal status of ownership, is entitled to appoint only one representative to serve on the Board of Directors;
- B) The balance of seats shall be filled by Community at Large Directors as defined in Section 2 of this Article 4);
- C) Directors shall be elected for a term of two (2) years., However, following the first election of Directors, one half (1/2) of the Property Owner Directors and one half (1/2 ) of the Community Directors shall serve a term of one (1) year, and one-half (1/2) of the of the Property Owner Directors and one half (1/2) of the Community Directors shall serve a term of two (2) years. The Directors may assign the one-



year terms by unanimous agreement, but in the absence of such agreement, the Directors receiving one-year terms shall be chosen by lot at the meeting at which the election is held. This staggering of terms will ensure that the entire Board is not replaced within one calendar year. Directors' terms shall commence on the date of their election and expire on the date of the election of the successor to the Director whose term is expiring.

## **Section 2. Qualifications**

Members of the Board shall possess the following qualifications:

- A) *Property Owner Directors* shall be owners of real property within the boundaries of the Downtown Downey Community Benefit District (the "District"), who have made full payment of all District assessments due for the previous and current fiscal years, or the duly appointed authorized representative (as defined in these Bylaws) of such owner.
- B) *Community at Large Directors* shall be persons who a) own and operate a business located on property located within the boundaries of the District, or the duly appointed authorized representative (as defined in these Bylaws) of such owner and operator; b) are community members who reside within the boundaries of the District; c) are individuals who do not reside or operate a business within the District boundaries but who show a high degree of interest and concern for the welfare of the District and who understand its connection to the community at large, and who the Board believes may assist the Corporation to fulfill its goals as a public benefit Corporation.
- C) A group of stakeholders consisting of the persons set forth in Exhibit "A" attached to these Bylaws and who have placed their signatures on Exhibit "A", is hereby-appointed upon the execution of these Bylaws as an interim Board of Directors to oversee creation and functioning of the Corporation including the adoption of the Articles of Incorporation, the Bylaws of the Corporation, an initial governance plan, and the election of the First Board of Directors. The interim Board shall serve until they have elected a fully qualified Board of Directors in accordance with these Bylaws.

## **Section 3. Nomination and Election**

Not less than forty-five (45) days before the date set forth for the Annual meeting of the Directors, the President shall appoint at least three (3) Directors, at least two of whom shall be Property Owner Directors, as the Nominating Committee to solicit nominees for consideration for election as Directors. The names so proposed, by the Committee shall be presented to the Board at its Annual meeting. The Nominations Committee shall include the President and at least two other Directors.

The Nominations Committee shall provide nomination forms to all eligible property owners and Directors. The nomination forms shall be mailed out at least thirty (30) days prior to the date set for the annual meeting. A due date of at least twenty (20) days prior to the

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annual meeting date shall be stated as the deadline for submitting nominations to the Nominations Committee;

- A) The nominees, who have been deemed to be qualified, consistent with these Bylaws shall be presented to the Board for consideration of election to the Board at its annual meeting.
- B) At the annual meeting the Directors may vote to accept some or all of the nominees submitted by the Nominations Committee. The election of Directors shall comply with the allocation provided in Section 1 of this Article 4.

Nominations may not be made from the floor but only in accordance with the procedures set forth in this Section 3 or such other procedures as may be determined by the Board.

#### **Section 4. Powers**

- A) General Powers. Subject to the provisions of the California Nonprofit Corporation law, and any limitations in the Articles of Incorporation and Bylaws, the activities and affairs of this Corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board of Directors.
- B) Specific Powers. Without prejudice to the general powers stated in Section 4,A and subject to the same limitations, the Directors shall have the power to:
  - 1) Select and remove all officers, employees and agents of this Corporation; Prescribe any powers and duties for the officers, employees and agents that are consistent with law, with the Articles of Incorporation, and with these Bylaws; and, fix the compensation of the officers, employees and agents;
  - 2) Change the Principal Executive Office or the principal business office in the State of California from one location to another within the City of Downey;
  - 3) Borrow money and incur indebtedness on behalf of this Corporation and cause to be executed and delivered for corporate purposes, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, and other evidences of debt and securities;
  - 4) Accept on behalf of this Corporation any contribution, gift, bequest or devise for the general purposes or for any special purpose of this Corporation;
  - 5) Contract for goods and/or services for this Corporation, subject to the limitations elsewhere provided in these Bylaws; Maintain and otherwise manage or cause to be managed, all other property acquired by this Corporation; Contract and pay maintenance, utilities, materials and supplies and services, relating to

# Downtown Downey Improvement Association

## Profit & Loss Budget Performance

July 2020

	Jul 20	Budget	Dec '19 - Jul 20	YTD Budget	Annual Budget
<b>Income</b>					
Assessment Income	0.00	19,365.00	180,077.76	154,925.00	232,385.00
Carry Forward	0.00		0.00	101,412.00	101,412.00
<b>Total Income</b>	0.00	19,365.00	180,077.76	256,337.00	333,797.00
<b>Expense</b>					
Administration					
Accounting	0.00	316.00	0.00	2,536.00	3,800.00
Bank Charges	155.00	100.00	1,030.00	800.00	1,200.00
Board Meetings	0.00	50.00	0.00	400.00	600.00
Insurance	0.00	250.00	3,024.60	2,000.00	3,000.00
Legal Fees	0.00	0.00	0.00	0.00	0.00
Rent	1,700.00	900.00	6,800.00	7,200.00	10,800.00
Staff Administration	3,750.00	3,750.00	29,000.00	30,000.00	45,000.00
Admin Misc.	0.00	83.00	0.00	668.00	1,000.00
<b>Total Administration</b>	5,605.00	5,449.00	39,854.60	43,604.00	65,400.00
<b>DISI</b>					
Branding	0.00	833.00	0.00	6,668.00	10,000.00
DISI Staff Admin.	1,250.00	1,250.00	11,000.00	10,000.00	15,000.00
Public Relations/Social Media	3,000.00	2,625.00	15,000.00	21,000.00	31,500.00
Special Events	0.00	0.00	0.00	0.00	0.00
Website/ Maintenance	0.00	750.00	2,398.00	6,000.00	9,000.00
DISI Misc.	0.00	708.00	0.00	5,668.00	8,500.00
<b>Total DISI</b>	4,250.00	6,166.00	28,398.00	49,336.00	74,000.00
<b>SOBO</b>					
Maintenance Provider	10,999.92	11,000.00	81,999.36	88,000.00	132,000.00
Supplies	0.00	416.00	3,616.11	3,336.00	5,000.00
Uniforms	0.00	416.00	0.00	3,336.00	5,000.00
SOBO Misc.	0.00	4,000.00	0.00	32,000.00	48,000.00
<b>Total SOBO</b>	10,999.92	15,832.00	85,615.47	126,672.00	190,000.00
Contingency	0.00	366.00	0.00	2,933.00	4,397.00
<b>Total Expense</b>	20,854.92	27,813.00	153,868.07	222,545.00	333,797.00
<b>Net Income</b>	<b>-20,854.92</b>	<b>-8,448.00</b>	<b>26,209.69</b>	<b>33,792.00</b>	<b>0.00</b>

# Downtown Downey Improvement Association Transaction Detail by Account

July 2020

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
<b>US Bank General Acct</b>								
Check	07/07/2020	ED	New City America, L...	July 2020	X	-SPLIT-	-5,000.00	-5,000.00
Check	07/09/2020	ED	District Maintenance...	6/15-7/15/20	X	Maintenance P...	-10,999.92	-15,999.92
Check	07/09/2020	EW	First Baptist Church ...	Rent	X	Rent	-1,700.00	-17,699.92
Check	07/09/2020	EW	Zapwater Communic...		X	Public Relation...	-3,000.00	-20,699.92
Check	07/14/2020			Service Charge	X	Bank Charges	-155.00	-20,854.92
Total US Bank General Acct							-20,854.92	-20,854.92
<b>Administration</b>								
<b>Bank Charges</b>								
Check	07/14/2020			Service Charge		US Bank Gene...	155.00	155.00
Total Bank Charges							155.00	155.00
<b>Rent</b>								
Check	07/09/2020	EW	First Baptist Church ...	Rent		US Bank Gene...	1,700.00	1,700.00
Total Rent							1,700.00	1,700.00
<b>Staff Administration</b>								
Check	07/07/2020	ED	New City America, L...	July 2020		US Bank Gene...	3,750.00	3,750.00
Total Staff Administration							3,750.00	3,750.00
Total Administration							5,605.00	5,605.00
<b>DISI</b>								
<b>DISI Staff Admin.</b>								
Check	07/07/2020	ED	New City America, L...	July 2020		US Bank Gene...	1,250.00	1,250.00
Total DISI Staff Admin.							1,250.00	1,250.00
<b>Public Relations/Social Media</b>								
Check	07/09/2020	EW	Zapwater Communic...			US Bank Gene...	3,000.00	3,000.00
Total Public Relations/Social Media							3,000.00	3,000.00
Total DISI							4,250.00	4,250.00
<b>SOBO</b>								
<b>Maintenance Provider</b>								
Check	07/09/2020	ED	District Maintenance...	6/15-7/15/20		US Bank Gene...	10,999.92	10,999.92
Total Maintenance Provider							10,999.92	10,999.92
Total SOBO							10,999.92	10,999.92
TOTAL							0.00	0.00

12:21 PM

## Downtown Downey Improvement Association

08/27/20

## Balance Sheet

Accrual Basis

As of July 31, 2020

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	Jul 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
US Bank General Acct	127,622.08
Total Checking/Savings	127,622.08
Total Current Assets	127,622.08
<b>TOTAL ASSETS</b>	<b>127,622.08</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Unrestricted Net Assets	101,412.39
Net Income	26,209.69
Total Equity	127,622.08
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>127,622.08</b>



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August 25, 2020

Dear Downtown Downey Restaurants, Cafes, Bars and Retailers:

The Downtown Downey Improvement Association (DDIA) is attempting to gauge the economic impact of the COVID pandemic in our community. As part of the effort to keep our restaurants and retailers surviving during this pandemic, the City Council voted to shut down Downey Avenue in July, between 2<sup>nd</sup> and 3<sup>rd</sup> Streets. We would like you to answer the following questions and respond by e-mail. We will set up the mechanism whereby your responses are kept confidential. Please take a moment to help us gather this information.

1. How many years have you operated your business in Downtown Downey? \_\_\_\_\_
2. Are you a restaurant, café, bar or retailer in Downtown Downey (If other, please describe):  
\_\_\_\_\_
3. How many employees did you have working for you on March 1<sup>st</sup>, 2020, before the pandemic shut down and shelter at home order hit? (Please estimate) \_\_\_\_\_
4. How many employees did you bring back to work as of July 1<sup>st</sup>, 2020? (Please estimate) \_\_\_\_\_
5. How did your sales in July 2020 compare to sales in July 2019? For example, what percentage gain or loss did you have from the previous time period one year ago? \_\_\_\_\_
6. Has the City Council's decision to shut down Downey Avenue between 2<sup>nd</sup> and 3<sup>rd</sup> Street for use of parking spaces for outdoor dining hurt or help your business? \_\_\_\_\_
7. Would you support opening up of Downey Avenue, but leave the outdoor dining in place in the parking spaces adjacent to businesses between 2<sup>nd</sup> and 3<sup>rd</sup> Street? Yes \_\_\_\_\_ No \_\_\_\_\_

If you like, please tell us how this street closure is affecting your business and make any suggestions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Thanks for your cooperation in responding to this short, important survey. Please email responses to: [DistrictatDowney@gmail.com](mailto:DistrictatDowney@gmail.com)

George Villa, President

Marco Li Mandri, Executive Director  
Downtown Downey Improvement Association

DOWNTOWN DOWNEY IMPROVEMENT ASSOCIATION  
8255 Firestone Boulevard ∞ Suite 300 ∞ Downey CA 90241